Pacific Media Workers Guild
The NewsGuild - Communications Workers of America Local 39521
433 Natoma Street, San Francisco, California 94103, 415.421.6833, Fax 415.421.3751

Name:							
Address:				Unit:			
				Expense Dates:			
Phone #:							
SSN/EIN:							

Expense Form

Date	Purpose (see below)	Airfare	Car Rental / Miles Driven	Parking / Tolls / Bart	Lodging	Meals	Lost Wages	Miscellaneous	Total
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
									$0.00
Purposes:									
Totals									

This certifies that the amounts shown on this Expense Form were incurred by me on behalf of PMWG.

Signature:

Date:

ALL expenses must be documented by a receipt or will not be paid. Lost receipts under $20 dollars may be handwritten with explanations.

Office use only: