

Pacific Media Workers Guild
Attn: Jess Olivares
433 Natoma, Suite 250
San Francisco, CA 94103

Name First Last
Street Address
City, State Zip Code

SAMPLE

Richmond-Santa Rosa-Vallejo Newspaper Guild Retirement Plan ("PLAN")

As you may know, the Richmond-Santa Rosa-Vallejo-Newspaper Guild (RISAVAG) Retirement Plan closed out the Pension Plan effective May 1, 2024, and annuities were purchased to pay your monthly benefits. At the time of the annuity purchase, there was more money in the Plan than the cost of the annuities. As a participant of the Plan on the date of the Plan's termination (May 1, 2024), you will be entitled to a portion of the excess assets. It's not yet possible to specify the amounts of the distributions, as many tasks must be completed, and expenses paid before the excess funds are distributed and the Plan is liquidated.

Prior to distribution of the excess assets, the Plan is awaiting a favorable sign-off by the Internal Revenue Service. In the meantime, we would like to verify your contact information and participant information. Once the Plan receives IRS approval, you will receive a personalized distribution packet. The personalized distribution packet will include information regarding your options and how to process your share of the excess funds.

Please verify the information below so that we can send you your personalized election packet.

Participant Information			
Name:	John Doe	Benefit Commencement Date:	01/01/0001
Social Security Number:	XXX-XX-0000	Monthly Benefit:	\$1,117.11
Date of Birth:	01/01/0001	Form of Payment:	100% J&S
Credited Service:	16.47		

Please note any corrections to above information

Please complete the following information:

Phone Number: _____
Email Address: _____
Marital Status: _____
Beneficiary Name: _____ Relationship to you: _____
Beneficiary Date of Birth: _____

Please sign, date and return this form to Jess Olivares at the email or mailing address below.

Name

Date

Please email <jess@mediaworkers.org> or mail the information above to the following address.

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